

**SOUTH
NORTHAMPTONSHIRE
COUNCIL**



**INFORMATION GUIDANCE NOTES FOR ACCESS
TO INFORMATION AND CHARGES 2009/10**

Amended 17/4/2009

CON29R QUESTION	REGISTERS /INFORMATION AVAILABLE	HOW IS THIS INFORMATION ACCESSED?	CHARGE
<p>1.1 (a) –(e)Decisions and Pending Applications</p> <p>1.1(f)-(h) Building regulations</p>	<p>a) a planning permission b) a listed building consent c) a conservation area consent d) a certificate of lawfulness of existing use or development e) a certificate of lawfulness of proposed use or development</p> <p>f) Building regulation approval g) Building regulation completion certificate h)any building regulation certificate or notice issued in respect of work carried out under a competent person self-certification scheme</p>	<p>Via PC Terminal at SNC [South Northamptonshire Council]</p> <p>or</p> <p>Enquiries must be submitted to Land Charges with appropriate fees. Response within 2-5 working days</p> <p>Available on-line via SNC website</p> <p>www.snc.building-register.co.uk</p>	<p>Public register [free]</p> <p>[If you need a copy of a decision notice the fee for this is £20 per copy. Please write to the Planning Department at SNC]</p> <p>Free [If you need a copy of a Building regulation approval or completion certificate the fee is £20 per copy. Please write to the Building control department at SNC]</p>

1.2 Planning designations & proposals	Local plan	Local plan available at Planning reception. Or Submit enquiries to Land Charges with appropriate fee. Response within 2-5 working days.	Free [public register] £2
2. Roads	Unavailable at SNC	Contact NCC [Northamptonshire County Council]	
3.1 Land required for Public purposes	Part SNC Part NCC	-Enquiries to Land Charges response within 2-3 working days – -also make enquiries with NCC	£2
3.2 Land acquired for Road Works	Unavailable AT SNC	Contact NCC	
3.3 Drainage agreements and consents	(a) This information is not available from South Northamptonshire Council enquiries should be sent to the relevant Water authority for the search area.	Either Thames Water or Anglian Water	

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3.4 Nearby Road Schemes	Unavailable at SNC	Contact NCC	
3..5 Nearby railway schemes		Available via Land Charges Response within 2-3 working days	£2
3.6 Traffic Schemes	Unavailable from SNC	Contact NCC	
3.7 Outstanding Notices	a) building works b) Environment c) Health and safety d) Housing f) Public Health (e) Unavailable at SNC	a) available from website <i>please see attached note1.</i> (b)-(d) & (f)Information available via land charges response within 3-5 working days (e) Information available via NCC	£8
3.8 Contravention of Building regs		Available via Land Charges response within 2-3 working days	£3

<p>3.9 Notices, orders , Directions and proceedings under Planning Acts</p>	<ul style="list-style-type: none"> a) Enforcement Notice b)a stop notice c) a listed building enforcement notice d) a breach of conditions notice e)a planning contravention notice f) another notice relating to breach of planning control g) a listed building repair notice h)in the case of a listed building deliberately allowed to fall onto disrepair i) a building preservation notice j) a direction restricting permitted development k) an order revoking or modifying planning permission l) an order requiring discontinuance of use or alteration or removal of building or works m) a tree preservation order n)proceedings to enforce a planning agreement or planning contribution 	<p>Information available via land charges response within 2-5 working days</p>	<p>£5</p>
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CON29R QUESTION	REGISTERS /INFORMATION AVAILABLE	HOW IS THIS INFORMATION ACCESSED?	CHARGE
3.10 Conservation areas pre74	<ul style="list-style-type: none"> a) the making of the area a conservation area before 31 August 1974 b) an unimplemented resolution to designate the area a conservation area 	submit request to Land Charges response within 2-5 working days	£3
3.11 Compulsory Purchase	Part SNC Part NCC	Submit request to Land Charges response within 2-5 working days Contact Northamptonshire County council	£2
3.12 Contaminated land	<ul style="list-style-type: none"> a) a contaminated land notice 	Submit request to Land Charges response within 2-5 working days	£3
3.13 Radon Gas		Submit request to Land Charges response within 2-3 days	£2.50

Note 1

Where there is a request for information regarding outstanding notices relating to a particular address this information can be obtained in three ways:

- 1. Access the Building Regulations online register.
Refer to the Building Control Application Display page. If there is a date commenced and no date complete in the boxes then new owners will become liable for any outstanding matters and for any statutory notices which still have to be submitted to the Council in respect of work commenced under this application.**
- 2. If an application number is not provided a history search will need to be requested to provide the information. See attached sheet with current charges for history search.**

- Favorites
- Add... Organize...
 - Links
 - AGRESSO
 - Media
 - Microsoft Websites
 - SNC Links
 - 192.com - The Largest UK...
 - CMIS
 - Communities of Practice ...
 - Construction Industry Co...
 - Council Tax Valuation List
 - digdat Asset mapping via ...
 - Discussions
 - EPC-HCR Register
 - Fantasy Premier League -...
 - Google
 - Live Search Maps
 - Local Authority Building C...
 - MSN
 - MSN.com
 - multimap.com Home Page
 - My Documents
 - Nellie the SNC Intranet
 - Northants Food Hygiene I...
 - Personal
 - PlanWeb
 - Post Office™ branch locator

Building Control Application Display - P13053

Details

Disclaimer: Some records before 1995 cannot be guaranteed to include full information about commencements and completions.

Building Control Number	<input type="text" value="P13053"/>
Location	<input type="text" value="Towcester CE Primary School Islington Road Towcester"/>
Description	<input type="text" value="Extension of existing covered play area"/>
Date Commenced	<input type="text" value="07/04/2009"/>
Date Completed	<input type="text" value=""/> *
Works subject to Section 36 enforcement action?	<input type="text" value="No"/>

* If the date is shown then a copy of the document is available to purchase from South Northamptonshire Council. Click this link to view the application charges [General Documents and Services](#) (Unfortunately we are unable to accept payment by credit card at present).

If you have access to a printer please complete and print the attached [copy request form](#) and send it with your payment. Alternatively you can complete a building regulations copy request form available at the planning reception.

Please note that it could take up to 5 days to process your request and dispatch document.
[Copy request form](#)

South Northamptonshire Council Building Regulations Ancillary Charges

To recover the cost of sourcing and providing Building Regulations Applications information the following charges came into effect from 1st July 2004.

History search back to 1974	£50*
History search back to 1985	£35*
History search back to 1995	£11*

* A history search will only identify Building Regulations Application Numbers and a description of the proposal for an individual property. If copy approval, completion certificates, or letters confirming completion are required there is an additional charge of £20.00 per copy.

Completion Certificates were not issued until 1995. It is therefore unlikely that such information will be available for applications submitted before this date.

Applications with a prefix 'N' refer to a Building Notice application. Decision Notices are not issued for such applications.

Applications with a prefix 'A' refer to an Initial Notice application submitted by an Approved Inspector. The Approved Inspector not Local Authority Building Control issues the approval notice and completion certificate.

Applications with a prefix 'FE' or 'EL' are **Competent Persons Self-Certification Notifications - The certificate of compliance is issued by the competent person not Local Authority Building Control. Further information about competent persons can be found** at: <http://www.planningportal.gov.uk/england/professionals/en/400000000027.html>

Cheques should be made payable to South Northants Council and must be paid in advance. In order to reduce delays or the need for refunds to be issued, please do not send payment for copy decisions/certificates/letters of completion until it is known whether such information exists. Please send a separate letter and cheque when requesting Planning and Building Regulation documents.

